



Advice Grant

Question Guide and Application Guidance Notes

Deadline for applications:

12:00 midday Tuesday 14th October 2025

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Overview of the Advice Grant

Bristol City Council recognises that access to timely, free, high-quality advice is essential to tackling poverty, promoting equity, and supporting healthier, more resilient communities. Each year, the Council invests £560,000 into the city's advice sector to help people address complex financial, legal, and social challenges—before they escalate into crisis.

This four-year grant (April 2026–March 2030) builds on the strength of Bristol's existing advice infrastructure and will support:

1. **A good-quality, accessible, and equitable advice offer**
2. **Stronger collaboration and partnerships with community organisations**
3. **Improved referral pathways into advice services**

Key community development principles

All applicants must align with the following principles:

- **Equity & inclusion:** Ensuring fair access for all
- **Place-based:** Embedding support in communities
- **Asset-based:** Building on local strengths
- **Citizen-led:** Shaping services with those who use them
- **Relational:** Fostering trust and collaboration

Applicants to this grant are expected to work together to deliver a joined-up, responsive, and people-centred advice system reflective of the diversity of Bristol's communities. They must take proactive steps to address barriers to access and commit to a culture of learning, improvement, and collaboration.

Through this investment, Bristol City Council aims to support a fairer, more inclusive city - where everyone can access the support they need, when and how they need it, to thrive.

We recommend you read the **Advice Grant: Funding Approach** to fully understand what the priorities and strategic framework are for the grant programme. This is available on the Bristol City Council website.

Eligibility criteria

Organisation structure

The Advice Grant is open to applications from the voluntary and community sector, and social enterprise organisations, that have one or more of the following structures or forms.

Before you start to complete the application, please ensure that at least one of the structures below applies to your organisation.

The organisation is:	Yes
A Community Interest Company (CIC) limited by share (Schedule 2 with 100% asset lock only)	
A company limited by guarantee	
A community benefit company registered as an Industrial and Provident Society	
A Charitable Incorporated Organisation	
A Community Interest Company (CIC) limited by guarantee	

Eligibility checklist

The Advice Grant is open to applications from voluntary, community and social enterprise (VCSE) organisations which meet the specified criteria below.

Before you start to complete the application, you should use this checklist to ensure that **all** the statements below apply to your organisation. If you are unable to answer “Yes” to **all** the statements below, your organisation is ineligible for the Advice Grant. The exception to this is if an organisation is applying but is not the lead Partner of the consortium. In this case, you must be willing to work towards meeting the eligibility criteria at the start of the grant.

	Yes	No
Your organisation is non-governmental.		
Your organisation is already based in or delivering services in Bristol (it has an established presence in Bristol and the work your organisation does is for the benefit of Bristol people).		
Your organisation is constituted (it has a governing document – a set of rules – either a constitution, or a Memorandum and Articles of Association).		
Your organisation has a set of objectives that allows it to undertake the activities you are proposing. (The constitution must allow your organisation to undertake the activities you are requesting funding for).		
Your organisation is value-driven, for the social good.		
Your organisation is non-party political.		

Your organisation has at least three trustees, directors, or management committee members (who are not related to each other and are not paid shareholders) appropriate to your organisational structure.		
Your organisation reinvests any financial surpluses to further objectives that bring a significant community benefit to Bristol.		
Your organisation is 'not for profit': it does not distribute any of its surpluses or assets through share dividends to individuals or shareholders.		
Your organisation has a bank account in its own name, with two signatories who are not relatives and do not live together.		
Cheques and other payments (of over £100) must be authorised by two signatories who are not related and do not live together.		

Baseline standards

These are the governance standards which the council requires all grant-funded VCSE organisations to meet. These are available on the Bristol City Council website: <https://www.bristol.gov.uk/files/documents/9022-baseline-standards-revised-april-18/file>.

Please note, the council's baseline standards are currently being updated. Successful organisations will need to meet the *updated* standards as part of the conditions of their grant agreement.

Local priority

We want to prioritise local organisations. To do this, to be eligible for this fund organisations must have their main headquarters in Bristol and have **at least three trustees, directors, or management committee members (relevant to their organisational governance structure) who are residents of the Bristol area**. However, we will consider partnership applications which include partners who are non-local organisations, which meet the other eligibility criteria, and which bring specialist expertise to the city not otherwise available locally. Lead partners are expected to have three Bristol based Trustees and all other partners would be expected to have three Bristol based Trustees by the start of the grant period (April 2026) if successful.

What type of activity will the Advice Grant fund?

The council's investment will contribute to the delivery of a holistic advice service free

at the point of delivery focusing on the provision of five main types of advice:

- Housing and homelessness
- Debt
- Welfare rights
- Employment rights
- Immigration

And prioritise the following outcomes for Bristol's citizens:

1) A good-quality, accessible and equitable advice offer

- Targeted support based on evidence and data about who is taking up services and who needs access to services
- Positive, proactive steps to reach communities who face additional barriers to accessing services
- Advice services that are rooted in local communities

2) Improved collaboration and partnerships with community organisations with existing links to citizens

- Strategic use of capacity to ensure specialist provision reaches those who need it
- Collaboration with community organisations, recognising the potential of existing relationships with citizens to help manage demand on advice services, increasing early intervention and access to peer support and self-help

3) Improved Referral Pathways

- Strengthened working relationships across the VCSE ecosystem and advice sector
- A more joined up streamlined experience for people accessing advice

Applicants will need to demonstrate how activities will:

- Be shaped and influenced by citizen need, responding to changing priorities
- Be inclusive and reflective of the diversity of the city
- Provide clear, well-communicated service offer
- Facilitate smooth referrals between partner organisations
- Leverage additional resources (funding, expertise, opportunities)

Experience and quality standards

Applicants must hold recognised advice quality standards to ensure service reliability and effectiveness.

All recipients will have to show they can meet Bristol City Councils Baseline Standards.

What we won't fund

The Advice Grant will not fund:

- Applications that will not contribute to the three key priorities of the Advice Grant
- Applications that do not embed the five community development principles as set out in the Advice Grant: Funding Approach
- Applications targeted at children (where children aged under 16 are the primary or sole participants)
- Capital costs (for example, the costs of equipment, vehicles, land, buildings, building refurbishment, repairs or maintenance or landscaping)
- Political or religious activities
- Projects or activities held in inaccessible venues. It is essential that Disabled people can participate in activities funded by the Advice Grant
- Projects or activities that the state or a statutory body has a legal obligation to provide
- Any costs incurred when putting together your grant application
- Projects or activities that happen or start before the start date of the grant and the council's funding agreement
- Endowments (to provide an income)
- Loans or interest payments

Value of the Advice Grant

The Advice Grant is an annual grant of **£560,000 per annum** per year over four years from 1st April 2026 – 31st March 2030.

Timetable

Activity	Date
Grant process	July – October 2025
Recommendations made	October 2025
Final grant decision	November 2025
Grant awarded	December 2025
New grant funding agreement starts	1 st April 2026

Grant funding model

Bristol City Council will adopt a lead consortium approach:

- A single lead organisation will coordinate the grant, holding the agreement with Bristol City Council and distributing funds to partners
- The Lead Partner will oversee performance reporting
- Consortium members will provide specialist services, each with clear roles and outcomes
- A steering committee will oversee implementation and adjust strategies as needed

Organisations previously funded by Bristol City Council

The Advice Grant will accept applications from organisations which previously received funding for advice services, we would expect this to be building on work previously funded.

If an organisation funded through the Advice Grant is applying to continue the work funded previously, we want to understand:

- If, and how, your proposed work builds on activity previously funded
- What you've learnt from delivery of previously funded work. We'll look for this information to be included in your answers

Where organisations have been previously funded by Bristol City Council, it is important to note that their track record in terms of monitoring and grant management will be considered as part of decision making for this grant programme.

How to submit your application

The completed application, all supporting documents and disclosures must be submitted before the deadline: 12:00 noon on Tuesday 14th October 2025 to investmentandgrants@bristol.gov.uk

Support and advice

Information sessions

To find out more about applying for the Advice Grant, you can attend an online information session, run by the council's Community Resources team. These sessions

will give you more information on the priorities of the fund, the application process and how to put together an application.

There are two dates available, please follow the links below to sign up:

Tuesday, 19th August 16:00-17:00

<https://www.eventbrite.co.uk/e/bristol-city-council-advice-grant-information-session-tickets-1525293727599?aff=oddtcreator>

Wednesday 27th August 09:00-10:00

<https://www.eventbrite.co.uk/e/bristol-city-council-advice-grant-information-session-tickets-1526222304999?aff=oddtcreator>

Asking questions

All queries, questions and requests for information regarding this grant funding application process should be made in writing to the Bristol City Council Community Resources team at investmentandgrants@bristol.gov.uk. We will not provide advice on the telephone or face-to-face.

Any questions should be submitted no later than **Tuesday 7th October**. Please note, we want to make sure that every organisation gets the same information and advice so when we respond to questions or requests, we will communicate the answers to all other applicants via the Bristol City Council Website. The identity of the organisation asking such questions will remain confidential.

During the grant process, any communication between applicants and the Council should be in writing via email. After the closing date for receipt of applications, the council expects only to contact applicants for the following purposes:

- To clarify information contained in the grant application responses
- To clarify anything relating to documentation provided
- To clarify and discuss the scope of proposals as necessary to inform our allocation decisions
- To inform applicants of the award decision
- To agree the funding commencement date

Answering the application questions

General notes

Please read each question and this Guidance fully and carefully. You will find questions in **bold text** and guidance in normal text. It is worth having this Guidance document open

while you complete the application form so that you can ensure you answer all the questions effectively.

Some questions have word limits as shown. Please keep to these. Bullet points are acceptable.

Application structure

The application has two parts:

Part 1 – To be completed by all partner organisations

Part 1 covers eligibility, structure, safeguarding, insurance, governance, etc.

Part 2 – To be completed by the Lead Partner

Part 2 covers partnership details, proposal delivery, alignment to funding priorities, delivery model, community development principles, budget rationale, social value, and more.

Part one

Section A: Eligibility and organisation information

In this section, you will be asked for your contact details and website. You'll then be asked a series of questions which check your eligibility for the fund.

Bristol City Council is under a duty to protect the public funds and assets it administers. We may use the information you have provided for the prevention and detection of fraud. We may also share this information with bodies responsible for auditing or administering public funds for these purposes.

Section A is not scored but we will use this information to decide if you are eligible for funding. Questions we use to determine eligibility are clearly marked as Pass/Fail questions.

A.1. Name of organisation

A.2. What is the name of the consortium / partnership that you are applying as?

We will use this name to help us match applications with Part 2 of the application. Please make sure that all partners use the same name. The name should be distinctive and reflect the ethos/purpose of the organisation/s.

A.2. Main email contact

A.3. Secondary email contact- Used if the primary contact misses an email due to technical issues, spam filters, being unavailable or leaves the organisation or changes roles.

A.4. Organisational Structure: *This is a pass/fail question.* If your organisational structure does not fit within one of those in the list provided (as detailed on pages two and three of this document), your application will not be taken forward.

A.5. Briefly describe your organisation's core purpose and the activities you currently provide in Bristol (you can copy this from your governing document if appropriate) This question is not scored and is for information only.

A.6. Does your organisation hold a recognised Advice Quality Standard? *This is a pass/fail question.* Please upload your certificate as part of your application.

A.7. Baseline standards: *This is a pass/fail question.* You must agree to meet the councils baseline standards for VCSE organisations to be eligible for a grant. Please see page four of this document for more information about meeting the council's baseline standards. You can find full details of our baseline standards here: [Bristol City Council Baseline Standards](#)

A.8. and A.9. Safeguarding: *This is a pass/fail question.* If you answer 'yes', that you will be working with young people and/or vulnerable adults then you must either confirm that you have appropriate safeguarding policies and procedures in place or that you commit to putting them in place before the start of any grant in April 2026. If we offer you grant funding, you will be asked to supply copies of all your policies before the start of the grant as evidence of this.

A.10. Insurance: *This is a pass/fail question.* We will not consider your application further if you do not commit to obtaining Public Liability (£5million) and Employer's Liability (£5million) insurance before the start of any grant funding.

A.11. State Subsidy rules: This question is to help you as an organisation and the council identify if there is any potential risk that our grants may trigger State Subsidy considerations. It helps us identify where we need to make a State Subsidy risk assessment, and potentially, take any actions to manage risk of breaching the rules.

A.12. Your organisation bank account: *This is a pass/fail question.* We will only fund organisations that have a bank account in their name.

A.13. Financial safeguards: *This is a pass/fail question.* Your cheques and other payments (of over £100) must be authorised by two signatories who are not related and do not live together. We will only fund organisations that have this financial safeguard in place.

You will then be asked to upload the following:

A.14. A copy of your governing document: *This is a pass/fail question.* Your governing document must demonstrate that it allows you to do the work you are proposing. This could be a Constitution or Memorandum and Articles of Association.

A.15. A full list of current Trustees/Management Committee Members/ Directors. *This is a pass/fail question.* Your response must include names, post codes, roles and relationships to each other (if any).

We will check that there are at least three Bristol-based trustees/directors/committee members, that they are not related or living together, and are not paid shareholders. . Lead partners would be expected to have three Bristol-based trustees/directors/committee members at application stage. Other partners have until the start of the grant period (April 2026) if successful, to ensure this is in place.

A.16. A copy of your most recent annual report and a full set of signed accounts. These documents will be used to check that financial stability, financial governance and governance are satisfactory. If you do not have these documents (for example if your organisation is new or a CIC) please attach alternative documents that we can use to check your organisation's financial stability, financial governance and governance (for example, bank statements).

Part two

This part of the application should only be completed by the Lead Partner of the consortium.

Section A: General information

This section tells the Council briefly about your organisation, your proposal, whether you are applying as a single organisation or as part of a Partnership application. If it's as a Partnership the Council wants to know the other organisations you will work with. **This section is not scored** and is for information to get an overview of the types of applications being submitted.

A.1. What is the name of your organisation?

A.2. What is the name of the consortium / partnership that you are applying as?

We will use this name to help us match applications with part one of the application. Please make sure that all partners use the same name. The name should be distinctive and reflect the ethos/purpose of the organisation/s.

A.3. Please list all the partner organisations that form your consortium/partnership.

Please list all the organisations of your consortium.

A.4. Please briefly describe your partnership model (max 500 words)

In no more than 500 words, please tell us briefly about your partnership model, any specific role taken by each organisation, governance and steering group plans and any history you have in collaboration with each other. How will you work collaboratively together and how will you deliver services seamlessly?

This, as well as the Memorandum of Understanding, will help us to check that Partnership applications are being made with the full knowledge, consent and engagement of all parties.

A.5. Please attach a copy of the Memorandum of Understanding (MoU) in place between you and the other organisations. These must be signed by all the organisations involved.

This question asks for an MoU document to be uploaded, you can find a MoU template on the Bristol City Council Website.

Section B: Your proposal

B.1. Broad outline of proposed advice offer (Max 500 words):

This question is scored answers to B.1. and B.2. are assessed together.

Use this section to summarise the advice services your grant will fund. Your response should provide a **clear overview** of what the consortium will deliver and how it aligns with the aims of the grant.

In your response, please cover:

- The **overall service model** – who delivers what, how, and where.
- How the grant will enable you to provide **free and accessible advice** to residents across Bristol.
- The **range of advice types** your consortium will offer (e.g. welfare, debt, housing, immigration, employment).
- The **delivery formats** you'll use (e.g. in-person, digital, telephone, outreach).
- How the model will ensure **coordinated and comprehensive coverage** across the city — geographically and across equality communities.
- Any **innovative or proven approaches** that will enhance access or impact.

Be concise but thorough in showing how your proposed offer meets citywide advice needs.

B.2. If funded, where in Bristol will your services be delivered?

This question is scored question – answers to B.1. and B.2. are assessed together.

Use the provided table in the application to show the **geographical and community reach** of each partner in the consortium. This includes:

- **Organisation name** – all consortium members
- **Main office location** – use ward-level information (use the Bristol Ward Finder Tool)
- **Geographical reach** – which wards are covered by each partner
- **Advice types provided** – e.g. housing, immigration
- **Target communities** – include both geographical areas and equality groups (e.g. disabled people, refugees, Somali community)

Scoring will assess:

- **Comprehensiveness** of your overall service offer
- **Breadth and depth of reach**, particularly to underserved areas or communities
- Whether your model ensures **equity of access** across all of Bristol

You can find out which ward your service sits in by using the ‘ward finder tool’ here [Bristol city council ward finder tool](#)

B.3. How do you currently monitor who uses your services. What does your data tell you about underserved communities and the barriers they face in accessing advice. How do you use this data to shape service provision?

This question is scored.

Explain how you monitor and analyse who accesses your services, and how this informs your work. Address:

- Data collection methods – e.g. case management systems, demographic monitoring forms, surveys.
- How you identify underrepresented or underserved communities and any barriers they face
- How this information is shared and used across the consortium to shape delivery and target resources

- Examples of how you've used this insight to adapt or improve services

You may wish to reference:

- Gaps in take-up from specific wards or communities
- Barriers such as language, stigma, digital exclusion, location, or lack of awareness

B.4. If there are any identifiable gaps in the provision, please explain what action you will take to improve the equity of your advice offer. Max 500 words

This question is scored.

Describe what specific steps you'll take as a consortium to address any gaps in access, reach, or inclusion identified in your data or service experience.

This could include:

- Outreach programmes to marginalised or isolated communities
- New partnerships or co-location with trusted community organisations
- Use of bilingual or peer workers
- Strategic fundraising or leveraging resources to support extended delivery

Show how your actions will lead to a more equitable and inclusive advice offer across both geography and equality communities.

B.5. Funding priorities

Each question (a–d) must be answered **for each funding priority**. Try to be specific, measurable, and realistic. Use evidence from previous work where possible and ensure your approach supports the five community development principles outlined in Section C.

B.5.1. Funding Priority 1: A good-quality, accessible and equitable advice offer (Max words 500). *This question is scored.*

a) How would you use Advice Grant funding to deliver this priority?

- Explain how you'll ensure free, citywide, high-quality advice services
- Outline how services will be inclusive, and easy to access
- Describe delivery methods (e.g., drop-ins, online, outreach) and how funding supports this
- Link to needs and gaps identified in B.3 and B.4.

b) What assets will you use to deliver this priority?

Assets could include:

- Physical spaces, staff skills, digital platforms, or community knowledge you already have
- Partners with specialist services/knowledge

- Consider location-based assets
- Volunteers, peer to peer support

c) What evidence do you have that your approach will create effective impact?

Evidence could include:

- Quantitative or qualitative data from past delivery (e.g., evaluations, feedback, success rates)
- Experience of pilots or best practice models you're replicating
- Examples of increased access when you've done similar work

d) What indicators and measures are you proposing to demonstrate the impact of your activities? (maximum of four)

Choose meaningful, measurable indicators.

Examples could include:

- % increase in advice access among underserved groups
- Client satisfaction score improvements
- Reduction in advice appointment waiting times
- Number of accessible outreach sessions delivered

B.5.2. – Funding Priority 2: Improved collaboration and partnerships with community organisations with existing links to citizens? *This question is scored.*

a) How would you use our funding to deliver this priority?

- Show how the grant will strengthen links between your advice providers and community-led organisations.
- Explain how you'll engage trusted community groups (e.g., refugee support, faith-based orgs).
- Consider seconding staff, co-locating services, or funding joint outreach.

b) What assets will you use to deliver this priority?

- Highlight existing trusted relationships with community groups.
- Community venues, local connectors, bilingual staff, peer networks.
- Include any co-production or lived experience forums.

c) What evidence do you have that your approach will create effective impact?

Evidence you could consider:

- Existing referral data or examples of previous successful collaborations.
- Quote service user feedback that highlights the importance of trust and local presence.
- Mention national or local research showing improved access through partnership models.

d) What indicators and measures will demonstrate the impact? (max 4)

Indicators could be:

- Number of joint outreach activities with community groups

- Increase in first-time advice users referred by community partners
- Growth in referrals from voluntary sector orgs
- Community satisfaction survey results

B.5.3. – Funding Priority 3: Improved pathways and referrals

a) How would you use our funding to deliver this priority?

Describe how you will improve coordination and referral systems within the VCSE advice network – e.g. -hiring a referral coordinator or investing in shared digital tools

- Explain how you'll make warm referrals (direct, supportive connections to next services)
- How will you reduce duplication and ensure clients aren't bounced between services?

b) What assets will you use to deliver this priority?

Examples include:

- Referral protocols already in place
- Digital tools (e.g., shared CRM, data platforms)
- Existing partnerships with health, housing, and legal services
- Staff with knowledge of local referral ecosystems

c) What evidence do you have that your approach will create effective impact?

Examples include:

- Data showing high no-show or drop-out rates before warm referrals were introduced
- Feedback from service users on confusing referral systems
- Case studies where streamlined pathways helped resolve issues faster

d) What indicators and measures will demonstrate the impact? (max 4)

Examples include:

- Number of successful warm referrals made
- Time taken between initial advice and follow-on service
- % reduction in repeat advice visits for the same issue
- Improved client outcomes tracked through follow-ups

B.6. Implementation plan

Please provide a timeline of the work you would undertake in the first year of the grant funding. This question is scored (Max words 500)

Examples include:

- A timeline illustrating the **service implementation and any partnership/collaborative working development** from grant award to the first year of delivery
- Key developments **partnerships and collaborative models**
- Key milestones (for developing the work identified in your application)
- How you will **manage demand** and scale work throughout the year
- Outline partnership and consortium evaluation plans

This should be a high-level outline with bullet points. Illustrating the development of the work outlined in your application to meet the funding priorities. This will be used to manage the grant should you be awarded funding.

Section C: How

C1 How as a partnership will your proposal promote and incorporate these five principles into your ways of working? This question is scored

Guidance: Address each principle with practical examples. Link to your delivery model.

Example (excerpt):

- **Equity and inclusion:** All materials will be translated into the top five identified community languages. Locations will be step-free and digitally accessible
- **Place-based:** Services co-located with trusted partners (e.g., mosques, food banks)
- **Asset-based:** Use of peer navigators and volunteers from target communities
- **Citizen-led:** Community steering groups will shape outreach priorities and service design
- **Relational:** Advice workers attend local forums and contribute to One City goals

Section D: Value

Please complete the budget template to show the budget for your work and how you will use the grant funds requested.

Please complete the budget spreadsheet with the anticipated costs of delivering the activities/ work you have outlined in your application.

This includes salaries (direct salaries of those involved in delivering the work and proportion of salaries of managers, administrators or other staff who may support the work); direct costs such as meeting costs or marketing costs directly related to deliver of the work; and overheads, which are costs that the grant will contribute to such as office costs, insurances etc.

If you are applying for the grant in partnership with another organisation, please indicate within the budget spreadsheet how the overall grant of £560,000 per annum

would be shared between partners and then outline your organisation's budget for your share of the overall grant.

The budget will be assessed and scored for whether:

D.1. The total amount of budget requested is reasonable for the magnitude of change/ benefit from the work/ work delivered.

D.2. The proposed budget including salary levels and posts, seem reasonable.

D.1. and D.2. will be scored together.

We will consider whether the percentage of overheads are proportionate to the nature of the application.

D.3. Please complete the tab detailing your intention for how you will split funding between the partners in your proposal – Totalling £560,000 per annum. *This question is scored. D3 and D4 are scored together.*

D.4. Please give details of how you determined levels of funding for each organisation (Max 500 words). This question is scored. D3 and D4 are scored together.

Please explain the rationale for the funding split outlined in the budget spreadsheet. For example, it might be:

- Population density
- Level of need in each ward
- Connection to equalities groups
- Cost of specialist staff. For example (OISC Level 1 & 2)

D.5. What additional funds, expertise, volunteers etc do you expect to leverage with the addition of this grant? (Max 500 words). *This question is scored.*

Examples include:

- Volunteer hours
- Additional (non-Bristol City council) funding
- Pro bono support
- Other donations office space, equipment, training etc

D.6. Please set out the additional economic, social and environmental benefits that will be created by your proposed delivery model and how you will measure added social value (Max word count 300). This question is scored (Max 300 words)

Social value examples include:

- Increased employability due to early welfare support
- Reduced mental health distress through housing security
- Reduced carbon use through online appointments

Section E: Declaration

Please complete the declaration included on the application form

Checklist for part one

- Advice qualification certificate
- Governing document
- Three trustee details (including addresses)
- Annual report
- Signed accounts

Checklist for part two

- Memorandum of understanding
- Completed budget template
- Completed application form

Assessment Allocation and Scoring

Scoring

- 13 questions in the application will be scored using the following scale:

Score	1	2	3	4
Rationale	Unacceptable – The criteria have not been addressed or we have serious reservations.	The criteria have been addressed fully or partially but we have moderate/minor reservations	Acceptable –The criteria have been addressed satisfactorily	Excellent –The criteria have been addressed and exceeded
Additional information	If an application scores '1' for any of the appraised factors it will not be considered as fundable.			

The maximum points that an application can score is 52 and applications will have to score a minimum of 26 to be considered fundable.

Please note if your application scores 1 on any question then your application will not be considered fundable.

Please return your application and all supporting documents by **midday Tuesday 14th October and return it by email to investmentandgrants@bristol.gov.uk**