

Appendix A - Fishponds School Admissions Supplementary Information Form

This supplementary application form (in addition to the local authority form) should be used if you wish to apply for a place related to Pupil Premium, Service Premium, on social or medical grounds, children of staff and/or Faith.

The supplementary information should be returned directly to the school at Assistant Principal at Fishponds CE Primary School, Fishponds Road, Fishponds, Bristol, BS16 3UH by the published application closure date (15 January 2026).

You will receive an acknowledgement that we have received your postal form if you enclose a stamped addressed postcard or envelope.

PLEASE COMPLETE IN BLOCK CAPITALS

Parent or Carer Details			
Forename:		Surname:	
Relationship to the child:			
Home Address:			
Telephone number (Home):		Telephone number (Mobile or work):	
Email address:			

Child's Details						
Legal Forename(s):		Legal Surname:				
Date of Birth:	D	D	M	M	Y	Y
Current Home Address:						

If our admission policy allows for entry due to the following oversubscription criteria, please complete the relevant section of the Supplementary Information Form:

For applications relating to Free School Meals and Service premium	Please complete Section A
For applications on social or medical grounds	Please complete Section B
For faith applications	Please complete Section C
For children of staff applications	Please complete Section D

All applicants should complete Section E.

SECTION A - Pupil Premium, Service Premium

Please tick which category applies to your child. The notes below explain what evidence you will need to provide.

Category 1	My child is entitled to be registered as eligible for free school meals	
Category 2	My child has been registered as eligible for free school meals within the past six years	
Category 3	My child is entitled to Service Premium funding	

Notes

Category 1

Children are likely to be eligible for free school meals if the parents receive any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Children who are paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Children are also likely to be eligible for free school meals if the parents receive any of the above benefits and the child is both:

- younger than the compulsory age for starting school
- in full-time education

Parents will be required to provide evidence of eligibility with their application and an offer of a place may be removed if obtained on the basis of incorrect information.

Category 2

You will be required to provide some evidence of your child's eligibility for free school meals within the last 6 years. This may be a letter from a previous school or your local authority confirming eligibility for free school meals or other evidence showing your child was registered as eligible for/ in receipt of free school meals.

Category 3

You will be required to provide some evidence of your child's eligibility to receive the Service premium grant. The following is indicative of the evidence required:

- Children whose parent(s) are serving in the regular UK armed forces,
- The children of regular armed forces personnel who were serving in the past 3 years,
- Children who are in receipt of a pension under the Armed Forces Compensation Scheme and the War Pensions Scheme because their parent(s) died on active service with the UK armed forces.

SECTION B - Admission on social or medical grounds

Notes

Recent supporting evidence from a relevant registered professional(s) involved with the child must also be submitted with this form, such as a doctor and/or consultant for medical cases or a social worker, health professional, housing officer, the police or probation officer for other social circumstances. All evidence must be on letter headed paper and reflect the child's current situation.

The evidence must confirm the circumstances of the case and must set out why the child should attend the preference school and why no other school could meet the child's needs.

Providing evidence does not guarantee that a child will be given exceptional social/ medical priority at a particular school and in each case a decision will be made based on the merits of the case and whether the evidence demonstrates that a placement should be made at one particular school above any other.

Common medical conditions, allergies and asthma can usually be supported in all mainstream schools, therefore priority under a school's exceptional medical criterion would not normally be given for these.

In addition, routine child-minding arrangements would not normally be considered to be an exceptional social reason for placement at a particular school.

Requests will be considered in accordance with the Equalities Act 2010.

Please complete this section in as much detail as possible.

Please confirm the specific needs of your child
Please set out the reasons why the school can meet your child's social or medical needs and the difficulties that would be caused if you child had to attend another school
Please list the supporting evidence that is being submitted to support your application under the exceptional social/ medical need criterion

SECTION C - Faith

If you or your child regularly worship at a Christian Church, please complete this section.

‘Christian church’ means either an Anglican Church or another church or ecclesial community which confesses the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God’s will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church; and to fulfil their mission to proclaim the Gospel by common witness and service in the world.

An ecclesial community which on principle has no credal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above.

All members of Churches Together in England and Churches Together in Britain and Ireland are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis.

For the purposes of these admission arrangements 'other Christian church' means a church which is Designated under the Ecumenical Relations Measure 2018, nationally by the Archbishops of Canterbury and York, or locally by the diocesan bishop, or which is a member of Churches Together in England or affiliated to the Evangelical Alliance or a Partner Church of Affinity. The list of nationally Designated churches can be found at: [National Designated Churches](#)

Do you or your child regularly worship in an Anglican Church or any other Christian Church?:	Yes/No
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If yes, please enter the name and address of the Church:

Please ask the religious leader of your place of worship to complete the section below

Religious leader’s recommendation

To the best of my knowledge the above parent and/or child attends religious services at the Church named above.

Please tick to identify whether they are either ‘at the heart of the church’ or ‘attached to the church’:

At the heart of the Church:	Yes/No	Attached to the church:	Yes/No
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An applicant “at the heart of the church” would be a regular worshipper who worships twice a month. To accommodate difficult patterns of work and family relationships, account should be taken of weekday worship. The worshipper could be the child for whom application is made or one or both parents.

An applicant “attached to the church” means an infrequent worshipper, i.e., who has worshipped less than twice a month or for less than two years prior to the date of application.

Please enter the name and address of the Church:

Signed (religious leader):		Date:	
Name (printed):		Position:	

SECTION D - Children of current staff

Children of all staff will be considered where the parent has a permanent contract of employment. Their normal base of work must be at **Fishponds Church of England Primary School** and their employment contract must have been in place for two or more years at the time of the closing date for application for admission.

Name of member of staff currently employed by Fishponds Church of England Primary School:	
Position/Role at Fishponds Church of England Primary School:	
Start date of your permanent contract with Fishponds Church of England Primary School:	
Please note that the following information will be checked with the school/Central HR Team to ensure that the information given above is correct.	

SECTION E - ALL APPLICANTS TO COMPLETE

Declaration

I state, to the best of my knowledge and belief, that the information I have given is correct and complete and I will advise the Diocese of Bristol Academies Trust in writing of any changes to the information on this form. I understand that the provision of incorrect information could lead to the withdrawal of an offer of a school place.

I understand that the information contained in this form is subject to GDPR (General Data Protection Regulation) and personal data may be exchanged with other departments within the local authority, other local authorities and the admission authority.

I understand that if I submit this form or any evidence after the closing date it may not be considered until after the national offer day.

Signed (parent/carer):		Date:	
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