



ST NICHOLAS MARKET

APPLICATION FOR OUTDOOR 'SUITCASE' TRADING

PLEASE READ ALL SECTIONS OF THIS APPLICATION FORM CAREFULLY BEFORE COMPLETING

Personal Details

Last Name _____ First Name _____

Please Circle Mr/Mrs/Miss/Ms/Other Date of Birth _____

National Insurance Number ____/____/____/____/____

Evidence of your right to work in the UK will be required upon acceptance to trade

Trading Name/Business Name _____

Home Address _____

Post Code _____

Telephone No _____ Mobile _____

Email _____ (will be used for future correspondence)

Note: You will be required to produce proof of your identity and address.

Access to Information – This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.bristol.gov.uk/nfi> or contact the Markets Office on 0117 9224014

Public Liability Insurance

Do you hold current Public Liability Insurance? **YES/NO** (If yes, please attach a copy with your application.)

Name of Insurer:

Policy Number: Expiry Date:

All traders are required to have third Party Public Liability Insurance of at least £5 million. In the event of any incident you could be held responsible and your insurance company details would be required for any claims. Such cover is available by becoming a member of the National Market Traders' Federation or by seeking a quotation from a reputable insurance broker. There is a 14 day grace period in which to produce details of insurance after which evidence will be required. It is the trader's responsibility to ensure Public Liability Insurance is kept up-to-date for which regular checks are in place. If your application has been accepted and a trading licence issued, no additional licence or consent is required to trade at St Nicholas Market.

The following information you provide us with will be used to assist in the selection process for a stall at St Nicholas Market, therefore we ask you to tell us as much as possible about your business and your products. Please feel free to use additional sheets of paper and attach any relevant information to this application form. Each section must be completed as fully as possible. Please note that a lack of information may be detrimental to your application.

About Your Business

- 1) Please provide a detailed description of what you would like to sell, including information about where it is made, sourced and how it is produced. Please enclose images of the products that you would like to sell. (***We are not currently considering traders who wish to sell jewellery***)

[illegible]

YES/NO

YES/NO

Please feel free to use this space to provide us with any additional information about your business

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.☐

1. Successful applications will be kept on record for the duration of your licence with St Nicholas Market, plus a further 7 years from the date you ceased trading with us.
2. Unsuccessful applications will be kept on record for 12 months from date of application.

Please note that your details will be held at all times in accordance with the requirements of the Data Protection Act 1998 and will not be passed to third parties other than noted above in the Access to Information section of the application form.

Signed: _____ Date: _____

Please send this application and all supporting information to one of the following:

markets@bristol.gov.uk

or, Markets Office, The Exchange, Corn Street, Bristol, BS1 1JQ

FOR OFFICE USE ONLY	
Proof of identity seen?	
Evidence of right to work?	