
Privacy Notice

Bristol Central Community Links

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means it determines what your data is used for and why it is collected. The purpose of this privacy notice is to tell you about what information we collect about you when you use our service, how we use that information and who we may share it with.

The contact details of the data controller are Terry Dafter (terry.dafter@bristol.gov.uk).

City Hall College Green

Bristol

BS1 5TR

What data we need to collect and the legal basis for processing it:

To provide this service, we will process name, ID number, location, email address, physical data, physiological data, bank details, information on your familial situation, racial and ethnic information, religion, physical or mental health conditions, sexuality information, criminal offences and information related to criminal proceedings, education and professional training, employment history. We are collecting this data *because we are required to under health and social care law, or it is in the public interest to process this.*

If you don't allow us to use your data this will mean that Bristol Community Links Central will not be able to complete a full Person Centred Plan for you

How long we will keep your data for:

We will hold this information indefinitely in order to meet our legal requirements under the Goddard enquiry. We will inform you about any changes when it happens.

Why we need to collect your data: We will use this information for to ensure your Day Opportunity service is of high quality and responsive to your needs.

We keep your day to day data in the form of paper file.

1. Your full Health assessment is on line protected for staff only
2. Your full Assessment is on line protected for staff only
3. Your Person Centred Plan may be used to inform any new potential service This will be in the form of a paper file or on line and is protected for the use of staff and your new service.

Where we have received your data from a third party

We got this data from partner agencies, family members, Doctors and all Health services, Social services.

Your rights as a data subject:

You have the right to ask for access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted. You may be able to object to processing and may also have the right to have your data transferred to another data controller.

You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have not dealt with your information in a proper manner.

You can ask to see what information we hold about you and have access to it. You can do this by contacting:

Senior Data Protection Officer
Bristol City Council
ICT Commissioning and Information Governance
P O Box 3176
BRISTOL
BS3 9FS
Data.protection@bristol.gov.uk

Other questions about the data being processed may also be sent to the above address.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection.