

Privacy Notice

Bristol City Council is the data controller for the purposes of the Data Protection Act 2018 and in accordance with EU General Data Protection Regulations 2016/679 and other relevant regulations. The purpose of this privacy policy is to tell you about what information we collect from you during registration, how we use that information and who we may share it with.

The contact details for the data controller in relation to this incident for Bristol City Council is Jim Gillman, Civil Protection Manager, Civil Protection Unit (100TS), Bristol City Council, PO Box 3176, Bristol, BS3 9FS, james.gillman@bristol.gov.uk

To look after your needs whilst you are here, with your consent, we will process the data you provide, i.e. your name, date of birth, age, sex, home address, contact number(s), information on your accommodation and or transportation needs, medical or disability needs, dietary requirements, allergies, culture or religious needs, or anything else you tell us. We are collecting this data to ensure we can provide you with the support you need. (As obliged under the Civil Contingencies Act 2004 and Housing Act 1996.)

We will use this information to support you and to look after your needs during this incident, for example, if you are unable to return home tonight to find alternative accommodation, to provide transportation to an alternative location, to family, friends or somewhere else where you may be able to stay, to contact you with updates on the incident and to let you know when you can return home, to help obtain any medication you need whilst out of your home, to ensure any transportation or accommodation we provide is accessible to your needs, any food we provide is suitable to your diet, that any allergies you identify are taken into consideration, and that any culture or religious needs are as far as possible taken into account.

Names and contact details may be uploaded into the online Everbridge Mass Notification system. This would allow us to send you SMS messages keeping you updated throughout the incident and, for example, to inform you when any evacuation cordons are removed. These details are removed from the Everbridge system after the incident is over.

The data collected may be disclosed to other agencies responding to this incident, e.g. Avon & Somerset Police and the NHS, so that for example, they know you are here and safe, if a Casualty Bureau is opened, so that they can link your attendance here with any calls from family and friends trying to find you / reporting you as missing. (As obliged under the Civil Contingencies Act 2004.)

You will be given a copy of the data provided by yourself, where data is found to be inaccurate you have the right to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted.

Failure to allow this operation to process this data will result in us being unable to support you or care for your needs.

The period of time that we will hold this data for will be determined by Bristol City Council after the incident is over.

You have the right to object to the processing of your information and to have any inaccurate information corrected. You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have dealt with your information in an inappropriate manner.

You can ask to see what information we hold about you and have access to it. You can do this, by contacting:

Senior Data Protection Officer
Bristol City Council
ICT Commissioning and Information Governance
P O Box 3176
BRISTOL
BS3 9FS
Data.protection@bristol.gov.uk

Any further questions regarding the data being processed may also be sent to the above address or to the data controller.